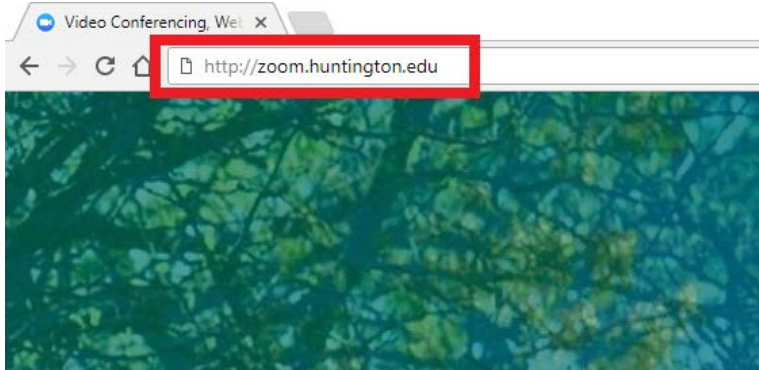


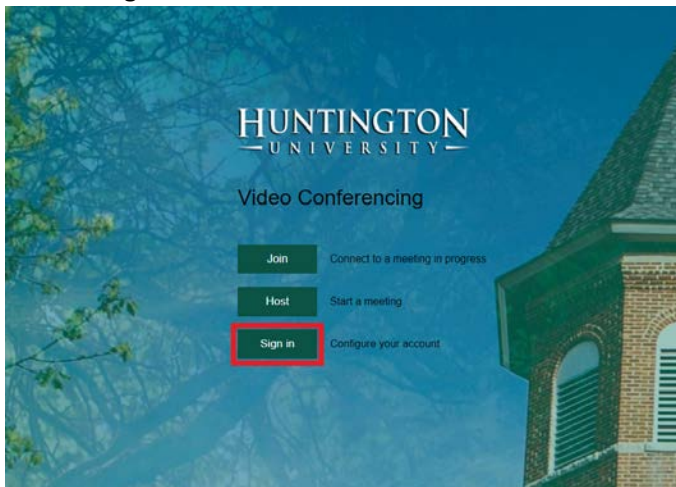
# Using Zoom for the First Time

## Signing into Zoom for the First Time

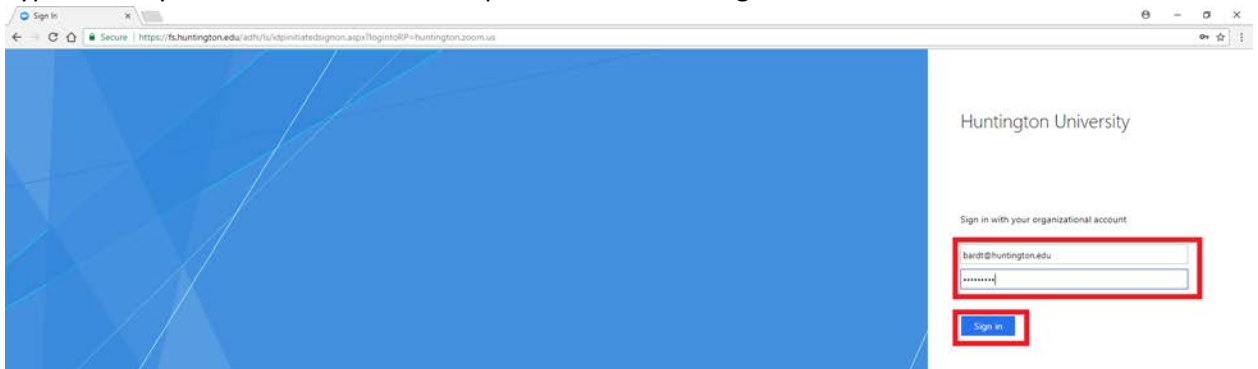
- 1) Go to <http://zoom.huntington.edu>



- 2) Click on Sign in



- 3) Type in with your HU email address and password and click Sign in



## Downloading the Zoom Desktop Client

- 1) Click on Meetings Client under the Download section at the bottom of the page

The screenshot shows a web browser window with the URL <https://huntington.zoom.us/profile>. The page header includes the Huntington University logo and contact information. The main content area is divided into a sidebar and a main profile section. The sidebar contains links for Profile, Meeting Settings, Meetings, Recordings, Webinars, Account Management, Account Profile, and Reports. The main profile section displays the user's name (Tim Bard), account number, personal meeting ID, sign-in email (bardt@huntington.edu), user type (Basic), capacity (Meeting, 100), time zone, language, and signed-in device. The footer contains an 'About' section with links to Zoom Blog, Customers, Our Team, Why Zoom, and Features. The 'Download' section is highlighted with a red box and contains links to Meetings Client, Zoom Rooms Client, Browser Extension, Outlook Plug-in, and Lync Plug-in.

**Profile**

- Meeting Settings
- Meetings
- Recordings
- Webinars
- Account Management
- Account Profile
- Reports

**Refer-a-Friend**

- Attend Live Training
- Video Tutorials
- Knowledge Base

**Tim Bard**  
Account No.

**Personal Meeting ID**  
x Use this ID for instant meetings

**Sign-In Email**  
bardt@huntington.edu  
Linked accounts:

**User Type**  
Basic ?

**Capacity**  
Meeting 100 ?

**Time Zone**  
No option selected.

**Language**  
No option selected.

**Signed-In Device**  
[Sign Me Out From All Devices](#) ?

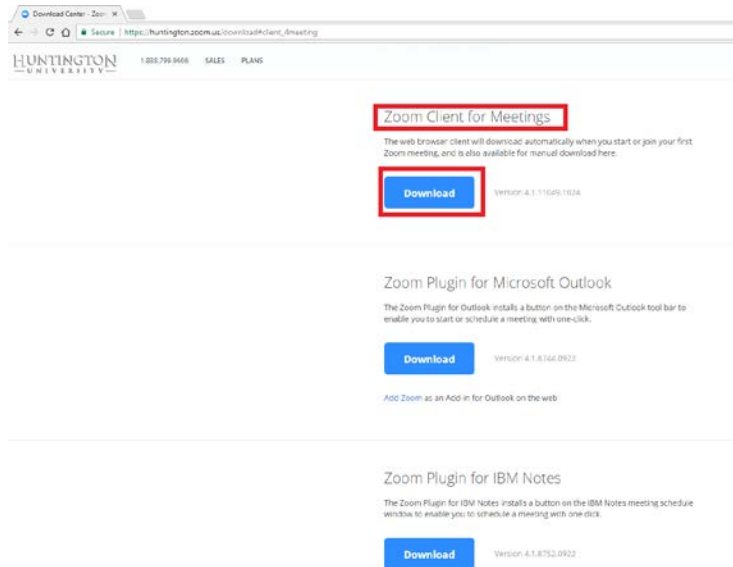
**About**

- Zoom Blog
- Customers
- Our Team
- Why Zoom
- Features

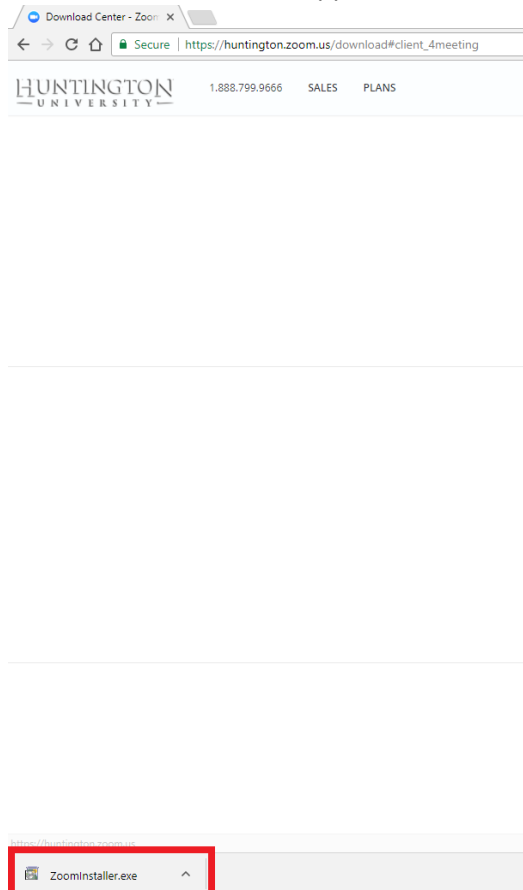
**Download**

- Meetings Client**
- Zoom Rooms Client
- Browser Extension
- Outlook Plug-in
- Lync Plug-in

- 2) Click on the Download button found under the Zoom Client for Meetings section



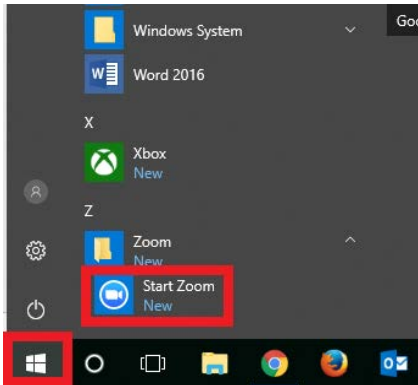
- 3) Click on the downloaded file. Depending on the browser you are using, the location of the file may be different. In Chrome, the file will appear in the lower left corner of the window while in Firefox, downloaded file appears toward the upper right portion of the screen.



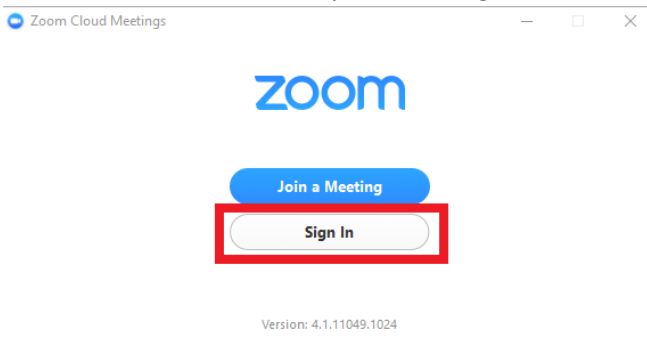
- 4) The installer will now run and install the Zoom desktop client on your computer.

## Logging in to the Zoom Desktop Client

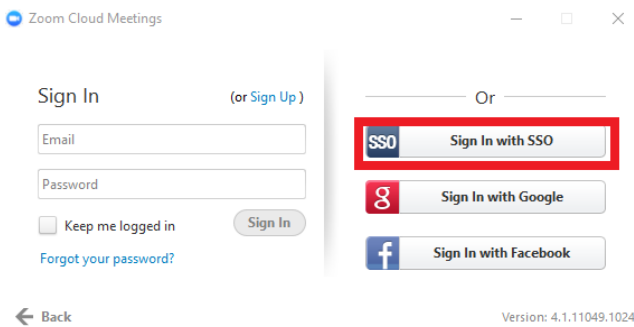
- 1) Start the Zoom client from the Start Menu



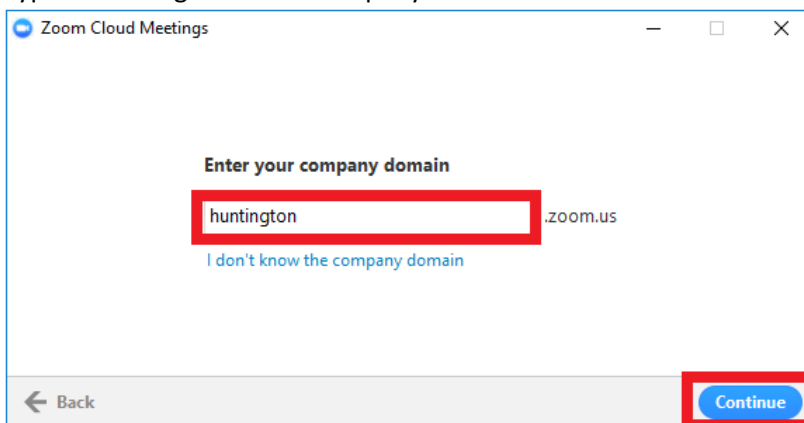
- 2) On the screen that comes up, click on Sign In



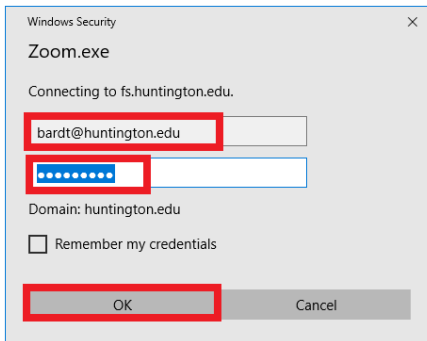
- 3) Choose the Sign In with SSO option



- 4) Type in huntington as the company domain and click Continue



- 5) Type in your HU email address and password and click OK



- 6) You are now signed into the Zoom client. From here, you can immediately start a meeting, join an existing meeting or schedule future meetings.

